



Temporary Cancellation of Utility Services

Utility services may temporarily be cancelled if your home will be vacant for more than one month. You will not be billed for services if you fill out a request form and notify the City of your departure and return. If there is usage during your absence, you will be billed for those services upon your return. There is a \$10.00 administrative fee for each cancellation of your utility services. Your account may remain in cancellation status for up to six months during a twelve month period.

Date: _____

Name: _____

Property Address: _____ Phone: _____

Email: _____

Mailing Address: _____
(if different) _____

Cancellation Date: _____ Return Date: _____

Emergency Contact
during absence: _____

I verify that all statements made on the application are true and accurate:

Signature

OFFICE USE ONLY

\$10 Fee Charged: _____ City Staff Initials: _____