

**CITY OF WALCOTT  
WALCOTT CITY HALL  
MONDAY, DECEMBER 18, 2023**

The semi-monthly meeting of the City Council of Walcott, Iowa, was held on Monday, December 18, 2023, at Walcott City Hall. Mayor John Kostichek called the meeting to order at 6:00 p.m. Council members present: Everett Bieri, Kirk Koberg, Harry Knutsen, Lisa Mengler, and Jacob Puck. Staff present: Jeff Blake, Lisa Rickertsen, and Paul Stagg.

**Approval of Agenda.** Mengler moved and Knutsen seconded to approve the agenda. Motion carried.

**Introduction of Audience & Public Comments.** Korry Kraft and Ben McKibbin were present on behalf of the Fire Department.

**Public Hearing on Rezoning at 303-305 E. Walcott Road.** Mayor Kostichek opened the public hearing on the request from Andrew Snyder to rezone the property located at 303-305 E. Walcott Road from M-2, Moderate Industrial District, to C-2, Central Business District. Rickertsen stated the Planning & Zoning Commission met on December 11<sup>th</sup> and recommended approval of the rezoning. Mengler moved and Koberg seconded to close the public hearing and resume the regular meeting. Motion carried.

**Consent Agenda.** Puck moved and Bieri seconded to approve the consent agenda including the invoices and minutes from December 4, 2023. Motion carried.

**Fire Department Report.**

- **Fire Chief Appointment.** Puck moved and Bieri seconded to reappoint Korry Kraft as the Fire Chief with a term ending 12/31/2024. Motion carried.
- **Change Order for New EMS Truck (Unit #6 Replacement).** Kraft and McKibbin responded to several questions on the proposed change orders for the new truck. They reported that equipment will be removed from Unit #6 and be delivered to Ward Apparatus in New York this spring. The truck is expected to be completed in July. Puck moved and Knutsen seconded to approve the change orders for the new EMS truck. Motion carried. The change order amount of \$4,795.26 brings the total truck purchase price to \$609,378.26.

**Appointments by Mayor.** Mayor Kostichek made the following appointments:

- **Council Committees:**
  - Police & Animal Control – Knutsen and Koberg
  - Policy & Administration/City Hall – Puck and Bieri
  - Streets, Solid Waste, & Parks – Koberg and Puck
  - Fire & Civil Defense – Mengler and Knutsen
  - Water & Sanitary Sewer – Bieri and Mengler
- **Mayor Pro Tem** – Jacob Puck
- **Park Board.** Mayor Kostichek reappointed Lisa Hagen to the Park Board with a term ending 12/31/28. Mengler moved and Puck seconded to approve the Mayor's appointment of Lisa Hagen to the Park Board. Motion carried.

**Appointments by Council.**

- **Planning & Zoning Commission.** Puck moved and Koberg seconded to reappoint Christine Thompson to the Planning & Zoning Commission with a term ending 12/13/2028. Motion carried.
- **Zoning Board of Adjustment.** Mengler moved and Knutsen seconded to reappoint Bernard Brus to the Zoning Board of Adjustment with a term ending 12/31/28. Motion carried.
- **City Clerk.** Bieri moved and Puck seconded to reappoint Lisa Rickertsen as the City Clerk with term ending 12/31/25. Motion carried.

- **City Attorney.** Koberg moved and Knutsen seconded to reappoint Brooks Law Firm/Tom Schirman & Jeff McDaniel as the City Attorney with term ending 12/31/25. Motion carried

**Ordinance 543-24, Amending the Official Zoning Map.** Ordinance 543-24 was introduced and Koberg moved and Knutsen seconded to approve the 1<sup>st</sup> reading of Ordinance 543-24. Roll call ayes: Koberg, Knutsen, Puck, Mengler, and Bieri. Motion carried.

**Ordinance 544-24, Amending Provisions Pertaining to All-Terrain Vehicles.** Ordinance 544-24 was introduced and Mengler moved and Puck to approve the first reading of Ordinance 544-24. Roll call ayes: Mengler, Puck, Bieri, Knutsen, and Koberg. Motion carried.

**Review of Capital Improvements Project.** This will be discussed at the next regular meeting.

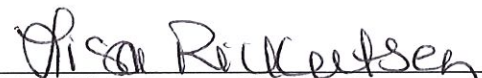
**Police Department Report.** Blake reported the squad is at the dealership but it will take a few more months before the equipment installation is completed and the squad is in service.

**Public Works Department Report.** Stagg reported the sewer main lining project was completed last Monday and two water main breaks, which happened at the same time, were fixed on Friday. He expressed thanks and appreciation to Needham Excavating Inc. for their quick response in repairing the breaks.

**City Clerk Report.** Rickertsen reported the City recently launched a new website. City offices will be closed on December 25<sup>th</sup> & 26<sup>th</sup> and January 1<sup>st</sup>. The next regular meeting will be on Tuesday, January 2<sup>nd</sup>.

Koberg moved and Mengler seconded to adjourn at 6:23 p.m. Motion carried. All votes on motions were unanimous, unless noted.

  
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Mayor John Kostichek

  
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Lisa Rickertsen, City Clerk

	12/18/2023	
ALEXIS FIRE EQUIPMENT	UNIT 3 REPAIRS	992.40
ALLTEST INC	SERVICES	75.00
AMERICAN WATER WORKS ASSOC	MEMBERSHIP	430.00
AUDITOR OF STATE	ANNUAL SERVICES	5,693.14
BADGER METER CO	METER SERVICES	53.94
BROOKS LAW FIRM, P.C.	SERVICES	493.00
CASEY'S	FUEL	1,313.83
CBI BANK & TRUST	ACCOUNT FEES	22.00
CENTURY LINK INC	SERVICES	902.84
ELECTRIC PUMP	SERVICES	1,038.00
EMS INC	JETTING SERVICES	1,724.67
HYVEE	FIRE DEPT FOOD	94.36
IOWA 80 GROUP	FUEL	136.68
LIGHTING MAINT INC	SIREN & LIGHTING REPAIRS	1,768.52
METERING & TECHNOLOGY SOLU	METER	3,176.09
MIDAMERICAN ENERGY CO.	SERVICES	608.30
NAPA AUTO PARTS	BATTERY & FILTERS	239.94
NEWELL'S AUTOMOTIVE	SQUAD REPAIRS	973.04
NORTH SCOTT PRESS	PUBLICATIONS	265.20
ORKIN	SERVICES	90.99
PLATINUM INFORMATION SERVI	SUPPORT/MS365/EMAIL	878.40
PLATINUM SMART	BACKUP SERVICES	265.00
QUILL CORP.	TONER	106.99
REPUBLIC COMPANIES	STREET SIGNS	1,045.98
REPUBLIC SERVICES	SERVICES	7,654.06
SCOTT CO. AUDITOR	ELECTION FEES	468.23
SCOTT CO. SHERIFF DEPT.	JAIL FEES	50.00
STAGG, PAUL	MILEAGE REIMB	104.02
STATE HYGIENIC LABORATORY	TESTINGS	1,198.50
TIMMERMANN CARPENTRY & CON	SERVICES - HALLWAY	2,528.57
TREASURER STATE OF IOWA	WATER EXCISE & SALES TAX	2,991.65
UPS	SHIPPING FEES	37.39
USA BLUE BOOK	SUPPLIES	414.68
VERIZON WIRELESS	SERVICES	200.05
WELLMARK	PREMIUMS	19,050.06
ZARNOTH BRUSH WORKS INC	PARTS	133.40
<b>SUBTOTAL</b>		<b>57,218.92</b>
PAYROLL	12/08/2023	30,941.02
<b>GRAND TOTAL EXPENDITURES</b>		<b>88,159.94</b>
<b>FUND TOTALS</b>		
GENERAL		55,955.91
WATER UTILITY		10,583.94
SEWER UTILITY		13,966.03
SOLID WASTE		7,654.06
<b>TOTAL</b>		<b>88,159.94</b>

**NOVEMBER REVENUE**

GENERAL	127,335.58
POLICE VEHICLE RESERVE	1,602.97
FIRE VEHICLE RESERVE	784.32
FIRE DONATIONS	902.26
FIRE BLDG RESERVE	210.10
CITY EQUIP/VEHICLE RESERVE	323.02
SIDEWALK REPAIR RESERVE	87.59
REC TRAIL RESERVE	21.77
PARK ENHANCEMENT RESERVE	8,807.21
SPLASH PAD RESERVE	14.88
POLICE DONATIONS	362.67
COMMUNITY BEAUTIFICATION	27.29
MUNICIPAL BLDG FUND	493.46
ROAD USE TAX	17,168.17
EMPLOYEE BENEFITS	20,697.16
LOCAL OPTION SALES TAX	30,813.81
TIF	20,608.92
ARPA	180.72
WATER UTILITY	32,945.96
WATER TOWER RESERVE	232.07
WATER MAIN REPAIR	127.59
UTILITY DEPOSITS	280.00
SEWER UTILITY	43,934.32
SEWER LIFT STATION	66.83
SEWER IMPROVEMENT RESERVE	141.40
SOLID WASTE	8,036.99
<b>TOTAL</b>	<b>316,207.06</b>