

**CITY OF WALCOTT
WALCOTT CITY HALL
MONDAY, OCTOBER 17, 2022**

The semi-monthly meeting of the City Council of Walcott, Iowa, was held on Monday, the 17th day of October, 2022 at Walcott City Hall. Mayor John Kostichuk called the meeting to order at 6:00 p.m. Council members present: Everett Bieri, Harry Knutsen, Lisa Mengler, and Jacob Puck. Absent: Kirk Koberg. Staff present: Jeff Blake, Lisa Rickertsen, and Paul Stagg.

Approval of Agenda. Knutsen moved and Puck seconded to approve the agenda. Motion carried.

Public Comments. None.

Consent Agenda. Mengler moved and Bieri seconded to approve the consent agenda including the invoices and September 2022 financial reports. Motion carried.

Approval of Minutes from October 3, 2022. Puck moved and Knutsen seconded to approve the minutes from October 3, 2022. Motion carried.

Iowa 80 Ninth Addition.

- **Resolution 2022-38 - Approval of Final Plat for Iowa 80 Ninth Addition – Certificate of Acceptance by the City of Walcott.** Rickertsen reported the Planning & Zoning Commission recommended approval of the final plat and the additional information as requested by the Commission has been received. Mengler moved and Bieri seconded to approve Resolution 2022-38. Roll call ayes: Mengler, Bieri, Puck, and Knutsen. Motion carried.
- **Resolution 2022-39 - Approval of Site Plan for a Warehouse for Sterling Partners I, LLC.** Rickertsen reported the Site Plan was recommended by the Planning & Zoning Commission provided that both sides of Sterling Drive become a "No Parking" zone from Plainview Road to 100' past the east driveway of the warehouse. Stagg requested the City Council make Sterling Drive no parking on the entire street, due to the width of the street and the City Code already states no semi parking on city streets. Chief Blake agreed with Stagg to not allow parking on any part of Sterling Drive. Puck moved and Mengler seconded to approve Resolution 2022-39 and direct staff to prepare an ordinance for no parking on Sterling Drive. Roll call ayes: Puck, Mengler, Bieri, and Knutsen. Motion carried.

Ryan Stacy – Tree Abatement Notice. Ryan Stacy requested to be placed on the agenda to discuss the abatement notice to remove a dead, diseased, or damaged tree from his property at 227 N. Century Street. Stacy was not present, but council consensus was that the nuisance exists and it is to be abated according to the notice.

Park Board Recommendations. Rickertsen reported the Park Board recommends accepting the following donations:

- **Gary Meincke Memorial Table Donations for Wescott Park.** Lynnette and Cora Tarchinski were present in regards to the Gary Meincke memorial donations. Memorial funds were donated to the City in memory of Gary Meincke and the family would like these funds, along with additional funds they will donate, for the purchase of two drink rails, to be located on the last two 8' sections of fence along the 3rd base line, and one square picnic table. Puck moved and Mengler seconded to approve the purchase of two drink rails and one square picnic table for Wescott Park, as presented, with the donated funds. Motion carried. Mengler thanked Tarchinski and her family for the memorial donations for Wescott Park.
- **Walcott Lions Club Bench Donations for Water Tower Park.** Rickertsen stated the Walcott Lions are requesting to place two 8' memorial composite benches at Water Tower Park. One

bench is in memory of Leon Downing and the other for Butch Arp. Mengler moved and Knutsen seconded to approve the donation of two benches from the Walcott Lions Club to be placed at Water Tower Park. Motion carried.

Policy & Administration Committee Recommendations. Bieri reported on the changes the Policy & Administration Committee, Bieri and Mengler, recommend for the personnel policy handbook. Mengler moved and Puck seconded to approve Resolution 2022-40, Approving Amendments to the Personnel Policy Handbook. Roll call ayes: Mengler, Puck, Knutsen, and Bieri. Motion carried.

Review of Stop Signs. Stagg reported on inconsistencies with stop and yield signs, which are either not installed per City Code or signs installed that are not listed in the City Code. Following discussion, Mengler moved and Knutsen seconded to have an ordinance prepared to list the eleven stop sign locations, which are already installed, to the City Code, and install two stop signs and replace a yield sign with a stop sign per the City Code. Motion carried.

Police Department Report. Blake reported on a request to use golf carts on a portion of the recreational trail, crossing the bridge from the mobile home park and traveling to Bridge Lane. He stated two residents at the mobile home park own golf carts and there is currently no legal way for them to get into the rest of the community with a golf cart. Concerns from Council Members and the City Attorney were: regarding mixing golf carts with pedestrian traffic, increased liability for the City, and abuse of the rules. Mengler moved and Puck seconded to deny the request to allow golf cart use on the recreational trail. Motion carried.

Public Works Department Report. Stagg presented the City Engineer's study on possible routes to extend sanitary sewer and water to six potential future development areas. All six areas can be served without installing lift stations. Stagg also provided updates on the E. Lincoln Street project and reported the park restrooms and concession stands have been winterized and are closed for the season.

City Clerk's Report. Rickertsen reported the State Auditor's Office released the annual examination for fiscal year ending June 30, 2022, and that no exceptions were noted, which indicates a clean financial exam. Mengler thanked Rickertsen for a job well done.

Knutsen moved and Mengler seconded to adjourn at 6:28 p.m. Motion carried. All votes on motions were unanimous, unless noted.


Mayor John Kostichek


Lisa Rickertsen, City Clerk

	10/17/2022	
BADGER METER CO	METER COMMUNICATION FEES	762.68
BI-STATE REGIONAL COMM.	4TH QTR MEMBER DUES	275.50
BOUND TREE MEDICAL, LLC	FD MEDICAL SUPPLIES	736.44
BT GROCERY	FIRE DEPT FOOD	34.16
CASEY'S	FUEL	1,327.80
CBI BANK & TRUST	MONTHLY ACCOUNT FEE	22.00
CENTURY LINK	SERVICES	1,109.42
DEPT OF ADMIN SERVICES	PUBLIC MANAGER PROGRAM - STAGG	3,500.00
DES MOINES STAMP MFG. CO	NOTARY STAMP	32.90
DOORS INC.	DOOR LOCK & SOFTWARE	1,868.00
HAWKINS INC	CHEMICALS	864.10
HYVEE	FIRE DEPT FOOD	113.52
IA ASSN. OF MUNICIPAL UTIL	QUARTERLY SAFETY DUES	609.33
IMEG CORP	CONST OBSERVATION SERVICES	19,225.00
IOWA 80 GROUP	DUMP TRUCK SERVICES & DIESEL/FUEL	804.91
IOWA LAW ENFORCEMENT ACADEMY	INSTRUCTOR RECERT FEE	175.00
IOWA LEAGUE OF CITIES	BUDGET TRAINING	50.00
IOWA ONE CALL	NOTIFICATIONS	27.90
KIMBERLY CAR CITY	DODGE DURANGO REPAIRS	748.00
LAKE, MIKE	SIDEWALK REIMB	412.50
LIGHTING MAINTENANCE INC.	REPLACE PHOTO CELL	185.50
MIDAMERICAN ENERGY CO.	SERVICES	127.01
NEWELL'S AUTOMOTIVE	REPAIRS	748.88
NORTH CENTRAL LABORATORIES	LAB SUPPLIES	48.16
NORTH SCOTT PRESS	SUBSCRIPTION & PUBLICATIONS	626.57
ORKIN	SERVICES	85.00
OTTO, KATHY	CLEANING SERVICES	120.00
PLATINUM INFORMATION SERVI	IT&NETWORK SUPPORT, MS365 INSTALL	1,284.74
PLATINUM SMART	LICENSES	458.55
PS3 ENTERPRISES INC	PORTA RENTAL	134.00
REPUBLIC SERVICES	SERVICES	7,259.78
RICOH USA, INC	QRTLY PRINTING FEES	101.04
SCOTT COUNTY ENGINEER	WINTER MAINTENANCE	1,327.03
SCOTT COUNTY LIBRARY SYSTEM	1ST HALF LIBRARY TAXES	30,690.00
STATE HYGIENIC LABORATORY	LAB TESTS	869.50
TOWN & COUNTRY TIRES INC.	TIRE REPAIR	30.00
TREASURER STATE OF IOWA	SALES TAX	3,206.16
USA BLUE BOOK	LAB SUPPLIES	502.82
VERIZON WIRELESS	SERVICES	160.06
VICTORY ENTERPRISES INC.	QRTLY WEBSITE HOSTING	200.00
WELLMARK	PREMIUMS	16,712.81
WENDLING QUARRIES, INC.	ROAD STONE	199.58
SUBTOTAL		97,776.35
PAYROLL	10/14/2022	29,585.79
ATLANTIC BOTTLING CO	TIF REBATE PER DEV AGREEMENT	38,547.38
IOWA 80 TRUCKSTOP	TIF REBATE PER DEV AGREEMENT	12,829.16
NEEDHAM EXCAVATING	E LINCOLN ST PYMT #4	170,414.11
WALCOTT HISTORICAL SOCIETY	CONTRIBUTION	2,500.00
GRAND TOTAL EXPENDITURES		351,652.79
FUNDS		
GENERAL		80,206.77

SIDEWALK PROGRAM	412.50
TIF	51,376.54
STREET PROJECTS - LINCOLN ST PROJ	189,639.11
WATER UTILITY	11,309.88
SEWER UTILITY	11,448.21
SOLID WASTE	7,259.78
TOTAL	351,652.79

SEPTEMBER REVENUE

GENERAL	64,322.09
POLICE VEHICLE RESERVE	1,015.04
FIRE VEHICLE RESERVE	223.15
FIRE DONATIONS	59.13
FIRE BLDG RESERVE	70.03
CITY EQUIP/VEHICLE RESERVE	107.38
SIDEWALK REPAIR RESERVE	19.91
PARK ENHANCEMENT	38.69
MUNICIPAL BLDG FUND	189.58
ROAD USE TAX	24,324.03
EMPLOYEE BENEFITS	13,762.14
LOCAL OPTION SALES TAX	48,588.76
TIF	336.85
E LINCOLN ST PROJECT FUND	1,147.41
WATER UTILITY	34,695.25
WATER TOWER RESERVE	72.50
UTILITY DEPOSITS	140.00
SEWER UTILITY	49,736.44
SEWER LIFT STATION	11.99
SOLID WASTE	7,914.11
TOTAL	246,774.48