

**CITY OF WALCOTT  
WALCOTT CITY HALL  
MONDAY, MAY 16, 2022**

The semi-monthly meeting of the City Council of Walcott, Iowa, was held on Monday, the 16<sup>th</sup> day of May, 2022, at Walcott City Hall. Mayor John Kostichek called the meeting to order at 6:00 p.m. Council members present: Everett Bieri, Harry Knutsen, Kirk Koberg, Lisa Mengler, and Jacob Puck. Staff present: Jeff Blake, Lisa Rickertsen, and Paul Stagg.

**Approval of Agenda.** Mengler moved and Puck seconded to approve the agenda. Motion carried.

**Introduction of Audience/Public Comments.** Kendall Mattson expressed concerns with the blocked sidewalks along W. Otis Street and questioned the plan and timeline. Stagg responded the sidewalks should be repaired during this construction season. The City Engineer will be present at the next meeting to provide information on the W. Otis Street project deficiencies. Chip Schultz, Northland Securities, Inc., and Laura Martin, Walcott Women, were also in attendance.

**Public Hearings.**

- **Proposed Amendment to the Consolidated Walcott Urban Renewal Area.** Mayor Kostichek opened the public hearing on the Urban Renewal Plan Amendment. Rickertsen reported the hearing notice had been published according to law and as directed by the City Council and that this is the time and place at which the City Council shall receive oral or written objections from any resident or property owner. The amendment includes adding the E. Lincoln Street Improvements project to the urban renewal plan and using tax increment financing to pay for a portion of the project. A letter was received from the Scott County Board of Supervisors, opposing the use of tax increment financing for this project. No other written or oral comments were received. Mengler moved and Koberg seconded to close the public hearing and open the public hearing on the proposal to enter into a General Obligation loan agreement. Motion carried.
- **Proposal to enter into a General Obligation Loan Agreement.** Rickertsen reported this is a proposal to enter into a Loan Agreement to borrow money in a principal amount not to exceed \$1,750,000. A hearing notice was published according to law and no written or oral objections have been placed on file. Chip Schultz, Northland Securities, Inc. presented information on the proposed bonds, including estimated interest rate, preliminary repayment schedule, and bond issuance. Puck moved and Bieri seconded to close the public hearing and resume the regular meeting. Motion carried.

**Consent Agenda.** Rickertsen reported on Resolution 2022-22, which changes the limits of city funds deposited at specific financial institutions. Mengler moved and Bieri seconded to approve the consent agenda, including the invoices, renewal of Class E Liquor & Sunday sales license for Casey's General Store #1922, April 2022 financial reports, Resolution 2022-22 Designating Institutions as Depositories, and fireworks permit for the Iowa 80 Group Truckers Jamboree display on July 14<sup>th</sup> and 15<sup>th</sup>. Roll call ayes: Mengler, Bieri, Puck, Koberg, and Knutsen. Motion carried.

**Minutes from May 2, 2022.** Puck moved and Bieri seconded to approve the minutes from May 2, 2022. Motion carried with Koberg abstaining due to absence from meeting.

**Resolution 2022-23, Resolution to Approve Urban Renewal Plan Amendment for the Consolidated Walcott Urban Renewal Area.** Bieri moved and Koberg seconded to approve Resolution 2022-23. Roll call ayes: Bieri, Koberg, Knutsen, Mengler, and Puck. Motion carried.

**Resolution 2022-24, Resolution Adopting and Approving Tax Compliance Procedures Relating to Tax-Exempt Bonds.** Koberg moved and Mengler seconded to approve Resolution 2022-24. Roll call ayes: Koberg, Mengler, Puck, Bieri, and Knutsen. Motion carried.

**Resolution 2022-25, Taking additional action to enter into General Obligation Loan Agreement and authorizing the use of a preliminary official statement for the sale of Bonds.** Schultz reported on the preliminary official statement, which is a set of factual information about the City. Puck moved and Bieri seconded to approve Resolution 2022-25. Roll call ayes: Puck, Bieri, Mengler, Knutsen, and Koberg. Motion carried.

**Walcott Women – Street Closure Request – June 5<sup>th</sup> from 3:30 – 6:30 p.m. – W. Otis Street between Parker and Rowe.** Laura Martin reported on the request to close a portion of W. Otis Street on June 5<sup>th</sup> for an end of summer celebration for the kids. Martin stated that a Kona Ice truck will be there and Walcott Women will be providing the shaved ice to the kids. Following discussion, Mengler moved and Koberg seconded to approve the closure of W. Otis Street, between Parker and Rowe, on June 5<sup>th</sup> from 3:30 p.m. – 6:30 p.m., with the understanding there will not be any individual sales from Kona Ice. Motion carried.

**Toughbook Laptops purchase.** A project worksheet was presented for the purchase of two laptops for the Fire Department and one for the Police Department. Chief Blake reported the Fire Department's laptops are outdated and not compatible with the new county software and he currently only has two squad laptops so a third laptop will eliminate moving laptops between squads. Puck moved and Mengler seconded to approve the purchase of three laptops from Platinum Information Services, in the amount of \$11,078.17. Motion carried.

**P&A Committee Recommendations.** Bieri reported the Policy Administration Committee (Bieri and Mengler) met on May 4<sup>th</sup> and recommends the following:

- **Hourly wage increase for part-time public works laborer.** Bieri moved and Mengler seconded to approve the hourly wage of \$15.00/hour for the part-time seasonal public works laborer with no pay increase on July 1, 2022. Motion carried.
- **Resolution 2022-26, Setting Wages for Employees for Fiscal Year Beginning July 1, 2022.** Mengler moved and Bieri seconded to approve Resolution 2022-26. Roll call ayes: Mengler, Bieri, Puck, Knutsen, and Koberg. Motion carried. This is a 4% wage increase.

Discussion was also held on the committee recommendation to sponsor Stagg, per his request, at the next Certified Public Manager Program. This will be placed on the May 23<sup>rd</sup> special meeting agenda.

**Ordinance 525-22, Adopting the Code of Ordinances of the City of Walcott.** Puck moved and Koberg seconded to approve the second reading of Ordinance 525-22. Roll call ayes: Puck, Koberg, Knutsen, Bieri, and Mengler. Motion carried.

**Ordinance 526-22, Amending Chapter 92 Regarding Water Rates.** Ordinance 526-22 was introduced and Bieri moved and Puck seconded to approve the first reading. Roll call ayes: Roll call ayes: Bieri, Puck, Mengler, Knutsen, and Koberg. Motion carried. Effective with the July 1<sup>st</sup> billing, each customer shall pay a minimum bill of \$17.00 per month (increase of \$1.25/month), which includes usage up to 1,400 gallons. All usage over 1,400 gallons shall be \$5.82 per 1,000 gallons (4 % increase = \$.22/1,000 gallons). The rate increase is needed to pay for improvements to the aging water system.

**Ordinance 527-22, Amending Chapter 99 Regarding Sewer Rates.** Ordinance 527-22 was introduced and Mengler moved and Koberg seconded to approve the first reading of Ordinance 527-22. Roll call ayes: Roll call ayes: Mengler, Koberg, Knutsen, Bieri, and Puck. Motion carried. Effective with the July 1<sup>st</sup> billing, the usage rate will increase 2% (\$.13/1,000 gallons) to \$6.46 per 1,000

gallons of water used per month for all usage over 1,400 gallons. The rate increase is needed to pay for improvements.

**Ordinance 528-22, Amending Chapter 106 Pertaining to Solid Waste Collection Fees.** Ordinance 528-22 was introduced and Bieri moved and Puck seconded to approve the first reading. Roll call ayes: Bieri, Puck, Mengler, Knutsen, and Koberg. Motion carried. Effective with the July 1<sup>st</sup> billing, the monthly garbage rate increases from \$14.18 to \$14.89. The City pays an increase each year per the contract with the hauler.

**Public Works Department Report.** Stagg reported on several department activities, including updating of utility maps with GPS coordinates of all water shut-off locations. Koberg questioned who is responsible for the shut-off valves. Stagg responded that the Code states the property owners are responsible and the valves should be visible and even with the ground. Stagg also reported the city owned lot adjacent to the railroad tracks is being utilized for material storage for the E. Lincoln Street project.

**City Clerk's Report.** Rickertsen reported on upcoming meetings on the Scott County Multi-Jurisdictional Local Hazard Mitigation Plan, which expires in 2023. By continuing to participate in the plan, Walcott is eligible for FEMA funds for hazard mitigation grant programs. She also reported only eighteen spots remain in the Summer Youth Recreation Program

**Council Member Comments.** Koberg stated he was not pleased with the restoration of the new sidewalk areas at Wescott Park. Knutsen reported on a potential trip hazard on the North Main Street sidewalk near the bridge. Stagg stated he is aware of it and will paint it yellow until the contractor can make the repairs. Mengler expressed thanks to all the volunteers that participated with the Wescott Park concession stand improvements.

Koberg moved and Knutsen seconded to adjourn at 6:59 p.m. Motion carried. All votes on motions were unanimous, unless noted.

  
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Mayor John Kostichuk

  
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Lisa Rickertsen, City Clerk

16-May-22

BLAKE, JEFFERY	MEDICAL REIMB	429.74
CASEY'S	FUEL	1,680.73
CENTURY LINK	SERVICES	1,038.35
ELECTRONIC ENGINEERING	BATTERY PACKS	60.98
ESRI	ANNUAL ARCGIS FEE	500.00
HAWKINS INC	CHEMICALS	1,635.62
HILL, ADAM	MEDICAL REIMB	452.67
HORIHAN, TIMOTHY	MEDICAL REIMB	2,329.11
HYVEE	FIRE DEPT FOOD	173.93
IOWA 80 GROUP	FUEL	121.57
IOWA 80 KITCHEN	FIRE DEPT STEAK FRY SUPPLIES	1,745.56
IOWA STATE UNIVERSITY	TRAINING FEE	195.00
KIRKLEY, CHRIS	REIMB STEAK FRY	123.36
LIGHTING MAINTENANCE INC.	SIREN MAINT	550.00
LINWOOD MINING & MAT.	COUNTY CLASS D ROCK	5,449.80
MENARDS	PARTS	127.02
MIDAMERICAN ENERGY CO.	SERVICES	1,006.33
MINUTEMAN PRESS	WATER BILLS	640.21
MUSCATINE COUNTY ENGINEER	ROCK MEMORIAL RD	1,365.81
NAPA AUTO PARTS	PARTS	1,067.76
NEW LEAF LANDSCAPES LLC	SEASONAL MAINTENANCE	430.00
ORKIN	SERVICES	85.00
OTTO, KATHY	CLEANING SERVICES	120.00
PLATINUM INFORMATION SERVI	IT SERVICE	710.00
PLATINUM SMART	BACKUP SERVICE	200.00
QC ANALYTICAL SERVICES LLC	SEWER TESTINGS	215.00
QUILL CORP.	PRINTER DRUM	104.99
RAAP, KEVIN	MEDICAL REIMB	25.00
REPUBLIC SERVICES	SERVICES	6,990.83
RICKERTSEN, LISA	MEDICAL REIMB	691.61
RIVERSTONE GROUP	ROCK	226.19
ROOF TOP SEDUMS, LLC	FLOWERS, FERTILIZER & LINERS	2,593.50
SCOTT CO. SHERIFF DEPT.	BOOKING FEES	100.00
SINCLAIR TRACTOR	PARTS	121.98
STATE HYGIENIC LABORATORY	TESTINGS	809.50
TREASURER STATE OF IOWA	WATER EXCISE & SALES TAXES	2,709.28
TRUGREEN LIMITED PARTNERSH	SERVICES	459.89
U.S. CELLULAR	SERVICES	220.93
USA BLUE BOOK	LAB SUPPLIES	158.31
VERIZON WIRELESS	SERVICES	160.12
WELLMARK	PREMIUMS	16,712.81
WENDLING QUARRIES, INC.	ROAD STONE	347.44
<b>SUBTOTAL</b>		<b>54,885.93</b>
PAYROLL		27,281.02
	5/13/2022	
KALMES	FD STEAK FRY	10,000.00
CBI BANK & TRUST	ACCOUNT FEES	22.00
<b>GRAND TOTAL EXPENDITURES</b>		<b>92,188.95</b>
<b>FUND TOTALS</b>		
GENERAL		53,094.56
FIRE RESERVE - CELEBRATION		11,868.92

WATER UTILITY	10,150.22
WATER MAIN REPAIR FUND	226.19
SEWER UTILITY	9,644.82
SOLID WASTE	7,204.24
<b>TOTAL</b>	<b>92,188.95</b>

**APRIL REVENUE**

GENERAL	341,403.33
POLICE VEHICLE RESERVE	128.71
FIRE CELEBRATION	4,031.00
FIRE VEHICLE RESERVE	108.75
FIRE DONATIONS	374.13
FIRE BLDG RESERVE	40.74
CITY EQUIP/VEHICLE RESERVE	36,618.32
SIDEWALK REPAIR RESERVE	9.09
PARK ENHANCEMENT	107.79
MUNICIPAL BLDG FUND	110.29
ROAD USE TAX	23,198.88
EMPLOYEE BENEFITS	84,220.56
LOCAL OPTION SALES TAX	21,126.25
TIF	62,430.68
E LINCOLN ST PROJECT FUND	148.53
WATER UTILITY	28,933.46
WATER TOWER RESERVE	40.81
UTILITY DEPOSITS	350.00
SEWER UTILITY	42,307.15
SEWER LIFT STATION	3.23
SOLID WASTE	7,166.46
<b>TOTAL</b>	<b>652,858.16</b>