



Application for Site Plan Review

Revised 2016

PO Box 247
Walcott, Iowa 52773-0247
Phone: 284-6571 Fax: 284-6984
Zoning Administrator: Jackie Huston 563.284.6571 x10

DATE: _____ PROPERTY PARCEL NO. _____
PROPERTY ADDRESS: _____
PROPERTY ZONING: _____ PROPERTY LOT SIZE: _____

\$100.00 APPLICATION FEE (for 5 acres or less)
\$150.00 APPLICATION FEE (for more than 5 acres)

The actual cost of the engineering fees related to the improvements shall be charged to the applicant.

APPLICANT: Name: _____ Phone: _____
Address: _____
PROPERTY OWNER: Name: _____ Phone: _____
(if different)
CONTACT PERSON: Name: _____ Phone: _____
(if different)

The following must be submitted with the application 13 working days prior to the scheduled Planning & Zoning Commission meeting to be considered for approval at that meeting:

- > 20 copies of the Site Plan (11 copies of 50 to 1" scale, 8 copies of 11" x 17", and 1 electronic copy)
> 2 copies of Water Detention Plan (1 electronic)
> Application fee
> Legal description of Site Plan

It is the applicant's sole responsibility to obtain notification signs from the Planning Department and post them on the property at least 10 days prior to the Public Hearing. The applicant must also ensure that the signs remain posted for the entire 10 day period. Failure to do so may delay action by the Planning and Zoning Commission.

Date: _____ Signature of Applicant
Signature of Property Owner (if different)

For office use only:
Posting signs received by _____ Date _____