

**CITY OF WALCOTT  
WALCOTT CITY HALL  
MONDAY, FEBRUARY 6, 2017**

The semi-monthly meeting of the City Council of Walcott, Iowa, was held on Monday, the 6<sup>th</sup> day of February, 2017, at Walcott City Hall. Mayor John Kostichek called the meeting to order at 6:00 p.m. Council members present were: Tim Koehler, Virgil Wayne Latimer, Lisa Mengler, Jackie Puck, and Jacob Puck. Absent: None. City employees present: Adam Hill, Randy Reimers, Lisa Rickertsen, Tom Schirman, and Paul Stagg.

**Approval of Agenda.** Jackie Puck moved and Latimer seconded to approve the agenda. Motion carried.

**Public Comments.** None.

**Consent Agenda.** Mengler moved and Jacob Puck seconded to approve the consent agenda including the invoices, minutes from January 16, 2017, and January 23, 2017. Motion carried.

**Larry Seiler – Alley Maintenance.** Larry Seiler had questions about the ownership of the alley behind his property and whose responsibility is it to maintain. A copy of the alley maintenance policy was presented to Seiler and Attorney Schirman stated he will do further research prior to the next meeting.

**South Downey Street Storm Sewer Connections.** Mengler moved and Koehler seconded to approve sending letters to the property owners on the S. Downey Street Project regarding connection to the city storm sewer by June 30, 2017. Motion carried. Chapter 100 of the City of Walcott Code of Ordinances requires property owners to connect extracted water or discharge to a City storm sewer when such storm sewer is available within one hundred feet of the property line.

**James Street Water Project.**

- **Resolution 2017-11, Accepting Improvements and Authorizing Final Payment.** Rickertsen reported the project engineer conducted a final inspection and recommends acceptance of the project and approval of final payment. Based on the recommendation from the project engineer, Koehler moved and Jacob Puck moved to approve Resolution 2017-11. Roll call ayes: Koehler, Jacob Puck, Mengler, Latimer, and Jackie Puck. Motion carried. A final payment in the amount of \$4,856.65 will be sent to Sulzco LLC.

**Resolution 2017-12, Approving Grant of Easement for Sign Location and Use Between the City of Walcott and Casey's General Store.** Rickertsen stated the easement to the City is for the small section of property where the organization board is currently located. Mengler moved and Jackie Puck seconded to approve Resolution 2017-12. Roll call ayes: Mengler, Jackie Puck, Koehler, Latimer, and Jacob Puck. Motion carried.

**Resolution 2017-13, Adopting the Annual Supplement to the Code of Ordinances.** Jacob Puck moved and Latimer seconded to approve Resolution 2017-13. Roll call ayes: Jacob Puck, Latimer, Koehler, Mengler, and Jackie Puck. Motion carried. The Ordinances adopted in 2016 are now codified and incorporated in published copies of the City of Walcott Code of Ordinances.

**2017 Summer Youth Program.** Rickertsen presented information on the proposed Summer Youth Program with the Scott County YMCA. Mengler moved and Koehler seconded to approve the 2017 Summer Youth Program as presented. Motion carried. Fees will remain the same as last year: \$70 per participant for children residing within city limits or Fire District #6 and the full cost of \$196.45 for non-residents. Program dates are June 12<sup>th</sup> – July 21<sup>st</sup>.

**Public Works Department Report.** Stagg reported on an upcoming meeting with Blue Beacon Truck Wash regarding the treatment agreement as required by the Iowa Department of Natural Resources.

**City Clerk Report.**

- **Purchase Approval of Multi-Function Copier.** Koehler moved and Jacob Puck seconded to approve purchasing a multi-function copier from RICOH at a cost of \$5,699.95. Motion carried. The maintenance rates will be locked in for a period of five years.
- **FYE 2018 Budget.** The proposed FYE 2018 budget was reviewed. The proposed tax levy rate is \$10.08258 per \$1,000 taxable valuation on regular property, approximately \$.04 less than the current rate. Rickertsen stated the budget includes water and sewer rate increases due to operational and system maintenance expenses and an increase to the garbage rate due to increased rates from the contractor.

Jacob Puck moved and Koehler seconded to adjourn at 6:31 p.m. Motion carried. All votes on motions were unanimous, unless noted.

  
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Mayor John Kostich

  
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Lisa Rickertsen, City Clerk

06-Feb-17

ALEX AIR APPARATUS	COAT & PANTS	2,015.00
ALLIANT UTILITIES	SERVICES	8,802.70
ALLTEST INC	ANNUAL FEE	65.00
ARP INSURANCE	ADDTL PREMIUM - 116 W LINCOLN ST	74.00
B & D AUTOMOTIVE INC.	BATTERIES & PARTS	806.58
BLAKE, JEFFERY	REIMBURSEMENT	147.84
COMDATA	CC CHARGES	2,816.08
DICK-N- SONS LUMBER INC.	SHOP SUPPLIES	22.45
F&B COMMUNICATIONS, INC	EMAIL SERVICES	29.95
HAWKINS INC	CHEMICALS & TANK	735.84
HILL, ADAM	REIMBURSEMENT	508.10
HOMETOWN PLG & HTG CO., IN	SERVICES	365.00
IMFOA	MEMBERSHIP DUES	100.00
IOWA 80 GROUP	FUEL	140.48
IOWA 80 KITCHEN	FIRE DEPT FOOD	46.00
IOWA CODIFICATION	ANNUAL CODE SUPPLEMENT	1,065.00
IOWA ONE CALL	NOTIFICATIONS	4.50
MENARDS	SUPPLIES	450.09
MISSISSIPPI VALLEY PUMP IN	PUMP REPAIR SERVICES	1,579.00
MISSMAN INC.	SERVICES	950.00
MSA PROFESSIONAL SERVICES	SERVICES	382.93
NAPA AUTO PARTS	PARTS	145.47
NORTH SCOTT PRESS	PUBLICATIONS	233.16
ORKIN	SERVICES	111.47
OTTO, KATHY	CLEANING SERVICES	180.00
PANTHER UNIFORMS INC.	UNIFORMS	49.99
PRODUCTIVITY PLUS ACCOUNT	BOLTS	31.92
QC ANALYTICAL SERVICES LLC	TESTINGS	84.00
S J SMITH WELDING SUPPLY	CYLINDERS	401.00
SIEBEL, JODY	REIMBURSEMENT	407.77
STANLEY CONSULTANTS INC	SERVICES	6,037.00
TONKA WATER	SERVICES	2,500.00
U.S. CELLULAR	SERVICES	322.13
USA BLUE BOOK	SUPPLIES	526.61
VERBEKE-MEYER CONS. ENG.	SERVICES - N MAIN ROW	565.00
VERMEER EASTERN IOWA	FUEL FILTER & ELEMENT	18.71
WALCOTT TRUST & SAV. BK.	DRAFT FEES	50.00
<b>TOTAL</b>		<b>32,770.77</b>

**PAID BETWEEN MEETINGS**

VERIZON WIRELESS	POLICE LAPTOPS	80.02
WELLMARK	MONTHLY PREMIUMS	12,733.09
CENTURY LINK	PHONE SERVICES	922.11
MEDIACOM	INTERNET SERVICES	145.92
PAYROLL	REGULAR EMPLOYEES	26,290.10
PAYROLL	ANNUAL FIRE DEPT PAY	6,494.57
<b>TOTAL</b>		<b>46,665.81</b>

**GRAND TOTAL EXPENDITURES** **79,436.58**

**FUND TOTALS**

GENERAL	44,843.87
POLICE RESERVE - DONATION	96.00
ROAD USE TAX	382.93
WATER UTILITY	12,449.38
SEWER UTILITY	21,664.40
<b>TOTAL</b>	<b>79,436.58</b>