

**CITY OF WALCOTT
WALCOTT CITY HALL
MONDAY, NOVEMBER 7, 2016**

The semi-monthly meeting of the City Council of Walcott, Iowa, was held on Monday, the 7th day of November, 2016, at Walcott City Hall. Mayor John Kostichek called the meeting to order at 6:00 p.m. Council members present were: Tim Koehler, Virgil Wayne Latimer, Lisa Mengler, Jacob Puck, and Jackie Puck. Absent: None. City employees/consultants present: Jeff Blake, Jason Holdorf, Randy Reimers, Lisa Rickertsen, and Tom Schirman.

Approval of Agenda. Latimer moved and Jacob Puck seconded to approve the agenda with a revision of moving item 19, Public Comments, to be included with item 3, Introduction of Audience. Motion carried.

Public Comments. The audience introduced themselves but no public comments were made.

Consent Agenda. Mengler moved and Jacob Puck seconded to approve the consent agenda, which includes the minutes from October 17th & 26th and November 2nd, 2016, invoices, and Resolution 2016-55 - Approval of Transfer of Funds, with a correction to the October 26th minutes that the motion to adjourn was made by Koehler and seconded by Mengler. Roll call ayes: Mengler, Jacob Puck, Latimer, Koehler, and Jackie Puck. Motion carried.

South Downey Street Project.

- **Resolution 2016-56, Approving Change Order #2.** Project engineer, Nate Stevenson with MSA Professional Services, explained that change order #2, in the amount of \$11,882.93, was to adjust the depth of the sanitary sewer crossing of the water main due to difference from the design documents, per IDNR regulations and for storm sewer connections for residential sub drains which were previously unknown in the design phase. Stevenson stated MSA recommends approval of the change order. Koehler moved and Jackie Puck seconded to approve Resolution 2016-56. Roll call ayes: Koehler, Jackie Puck, Mengler, Latimer, and Jacob Puck. Motion carried. Resident John Brockmann had questions about the project, including basement perimeter drains, catch basin installations and drainage concerns.
- **Resolution 2016-57, Approving Change Order #3.** Change order #3 is for quantity adjustments of concrete pavement for sidewalk and driveway, driveway removals, and removal and replacement of cracked concrete panels, at a cost of \$3,548.18. Stevenson stated MSA recommends approval of change order #3. Jackie Puck moved and Mengler seconded to approve Resolution 2016-57. Roll call ayes: Jackie Puck, Mengler, Koehler, Jacob Puck, and Latimer. Motion carried.
- **Approval of Payment #5 to All American Concrete.** Stevenson stated MSA recommends approval of payment #5. Jacob Puck moved and Mengler seconded to approve payment #5 to All American Concrete, in the amount of \$25,157.05. Motion carried.

Calvary United Methodist Church – Parking Lot Expansion into City Right-of-Way. Bill Hudson stated the Church does not have a lot of parking spots on the east side of the church and he presented a proposed drawing that would enlarge the parking lot, approximately 12 – 14 spaces, but the parking lot would encroach three feet into the city right-of-way. Mengler moved and Jackie Puck seconded to table any action on the request until the utilities are located and engineered drawings of the proposed parking lot are received. Motion carried.

Main Street Streetscape Enhancement Project – Resolution 2016-58, Accepting Project and Approval of Final Payment. Rickertsen reported the total project costs, with change orders and quantity adjustments, was \$718,936.74. Resident John Brockmann expressed concerns with

drainage issues. Mengler moved and Koehler seconded to table Resolution 2016-58, until the concerns are addressed. Motion carried. Mayor Kostichek will meet with the City Engineer, Jason Holdorf, to review the concerns as reported.

Main Street Channel Shaping Project – Approval of Payment #1 to Brandt Construction.

Mengler moved and Latimer seconded to approve payment #1, to Brandt Construction, in the amount of \$28,814.36, as recommended by the project engineer. Motion carried.

City Engineer Report. Jason Holdorf reported on the findings on three proposed projects, culvert at driveway entrance to 451 W. Walcott Road, South Main Street culvert, and drainage at the NW corner of Main Street and Memorial Road intersection. Following discussion, Koehler moved and Jacob seconded to table action until next spring, following budget evaluation and review by new Public Works Director. Motion carried.

Review of Golf Cart Ordinance. Chief Blake was asked to communicate with Randy Moeller, who questioned the operation of ATV's and golf carts, during the last meeting. ATV's are permitted year round but golf carts can only be operated between March 1st and November 30th, both with permits and restrictions.

Police Department Report. Chief Blake reported on the attendance of a Walcott Officer at both funerals for the officers from the Des Moines area.

Public Works Department Report. Mayor Kostichek reported on the near completion of projects. The Council thanked Mayor Kostichek for acting as the interim Public Works Director.

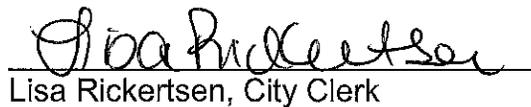
City Clerk Report. Rickertsen reported on the proposed rate increase and other available plans for the 2017 employee health and dental insurance benefits. Koehler moved and Mengler seconded to send it to the Policy and Administration Committee for their review. Motion carried. Rickertsen also reported on the community meeting on November 17th at the Walcott Legion for the Walcott Branch Library project.

Council Member Comments. The Hearts and Hands Foundation was thanked for their work with the tree planting at the compost area.

Koehler moved and Mengler seconded to adjourn at 6:45 p.m. Motion carried. All votes were unanimous, unless noted.



Mayor John Kostichek



Lisa Rickertsen, City Clerk

07-Nov-16

AERO-MOD INC	WWTP EQUIPMENT - REM BALANCE	4,377.00
ALLIANT UTILITIES	SERVICES	7,882.00
ALTORFER MACHINERY CO. INC	REPAIR COOLANT HEATER	464.31
BT GROCERY	FIRE DEPT FOOD	26.12
CASEY'S GENERAL STORE	FUEL - PWD	774.09
CHEYENNE CAMPING CENTER	ANTI FREEZE	23.70
COMDATA	CC CHARGES	1,870.26
COMMERCIAL PRINTERS	PRINTING CHARGES - MAPS	38.00
DICK-N- SONS LUMBER INC.	PARTS	124.83
ENVIRONMENTAL MGT. SERV.	JETTING - WULF LIFT STATION	824.28
F&B COMMUNICATIONS, INC	EMAIL SERVICES	29.95
GPM	REFRIG SLED ON SAMPLER	1,777.50
GRAINGER INC.	SHELTER GLOBES	131.00
HACH COMPANY	LAB SUPPLIES	292.35
HAWKINS INC	CHECMICALS	353.55
HILL, ADAM	REIMBURSEMENTS	1,563.12
HYGIENIC LABORATORY	TEST	25.00
IDNR	ANNUAL WATER USE FEE	66.00
IOWA 80 GROUP	FUEL	47.05
IOWA 80 KITCHEN	FIRE DEPT FOOD	108.81
MEDIACOM	INTERNET SERVICES-CITY HALL	82.90
MENARDS	DOOR HANDLE	29.48
MSA PROFESSIONAL SERVICES	SERVICES	1,235.16
NORTH SCOTT PRESS	PUBLICATIONS	304.18
ORKIN	SERVICES	111.47
OTTO, KATHY	SERVICES	210.00
PRODUCTIVITY PLUS ACCOUNT	BOX BLADE/CUTTING EDGE	137.59
PS3 ENTERPRISES INC	RENTAL @ WATERTOWER PARK	120.00
QUILL CORP.	HP CARTRIDGE	172.16
RICKERTSEN, LISA	MILEAGE REIMB	160.62
RIVER VALLEY CO-OP	RENT & DIESEL	1,030.86
SCOTT CO. SHERIFF DEPT.	BOOKING FEE	25.00
STANLEY CONSULTANTS INC	SERVICES - LOCAL LIMITS & AGREEMENT	6,690.00
TOWN & COUNTRY TIRES INC.	TIRE REPAIR	20.00
TWIN STATE INC.	WEED CONTROL	327.31
TYLER TECHNOLOGIES INC	ANNUAL SUPPORT-RECEIPTING	738.39
U.S. CELLULAR	SERVICES	225.17
USA BLUE BOOK	PAPER FILTERS	333.45
VOGEL TRAFFIC SERVICES	PAVEMENT MARKINGS	280.00
WALCOTT TRUST & SAV. BK.	SEPT DRAFT FEES	50.00
WASTE COMMISSION OF SCOTT	EWASTE	168.50
WATERSMITH ENGINEERING	SERVVICES - PER CONTRACT	950.00
TOTAL		34,201.16
 PAID BETWEEN MEETINGS		
PETTY CASH	FUNDRAISER START-UP	350.00
WELLMARK	ADDTL PREMIUM	699.64

MEDIACOM	INTERNET SERVCIES - PWD	57.98
CENTURY LINK	PHONE SERVICES	925.65
STERLING PARTNERS	TIF REBATE	9,045.06
OSSIAN INVESTMENTS	TIF REBATE	3,391.31
MEYER, EUGENE (GENO'S)	TIF REBATE	983.82
JDW HOLDINGS	TIF REBATE	2,508.50
IOWA 80 TRUCKSTOP	TIF REBATE	2,182.72
TOTAL		20,144.68
PAYROLL	10/21/2016	23,368.71
PAYROLL	11/04/2016	24,373.67
TOTAL		47,742.38
GRAND TOTAL EXPENDITURES		102,088.22