

**CITY OF WALCOTT
WALCOTT CITY HALL
MONDAY, NOVEMBER 21, 2016**

The semi-monthly meeting of the City Council of Walcott, Iowa, was held on Monday, the 21st day of November, 2016, at Walcott City Hall. Mayor John Kostichuk called the meeting to order at 6:00 p.m. Council members present were: Tim Koehler, Virgil Wayne Latimer, Lisa Mengler, Jacob Puck, and Jackie Puck. Absent: None. City employees/consultants present: Adam Hill, Randy Reimers, Lisa Rickertsen, and Tom Schirman.

Approval of Agenda. Latimer moved and Jacob Puck seconded to approve the agenda. Motion carried.

Public Comments. The audience introduced themselves but no public comments were made.

Consent Agenda. Mengler moved and Latimer seconded to approve the consent agenda, which includes the minutes from November 7th & 10th, invoices, Resolution 2016-54 - Approval of Annual Urban Renewal Report, Resolution 2016-59 – Approval of Transfer of Funds, Resolution 2016-60 – Obligating Funds from the Consolidated Walcott Urban Renewal Area, 2016-2017 Winter Maintenance Proposal with Scott County, and the October 2016 financial reports. Roll call ayes: Mengler, Latimer, Jacob Puck, Koehler, and Jackie Puck. Motion carried.

Walcott Day Committee – Decorations on Main Street Decorative Poles. Mengler reported that Walcott Day Committee members painted the brackets and placed a rubber barrier between the pole and bracket to hang the decorations. It was stated that they were having issues with some of the outlets not working.

Walcott Hearts & Hands Foundation – Austin Burt.

- **Tree Planting Update and Payment.** Burt reported that 275 trees were planted on October 29th, with the help from approximately 30 volunteers on City property at the west end of Cedar Lane Drive. The Foundation received a Trees Forever grant, in the amount of \$2,500, towards the tree purchase, which totaled \$3,750. Koehler moved and Jacob Puck seconded to approve payment of \$1,250 to the Walcott Hearts and Hands Foundation for the trees. Motion carried.
- **Main Street Entrance Signs – Approval of Final Design & Placement.** Burt reported on the proposed entrance sign design and placements at the intersection of Walcott Road and Main Street. He stated they are still fundraising for the sign costs but would like to do the footings this fall, due to a contractor donation towards the footings. The City is in the process of obtaining additional right-of-way on the west side of the intersection, for the sign, but Burt stated the property owner has agreed with the project and has signed the building permit for the footings. Mengler moved and Latimer seconded to approve the design and sign placement in City right-of-way, for the entrance signs as presented, and to move forward with the footings. Motion carried. Burt also reported he spoke with the adjoining property owner on the east side who expressed concerns with snow drifting at the sign location. The property owner suggested placing a snow fence on the north side of Walcott Road (County Road F58).

2017 Employee Health & Dental Insurance Benefits. Koehler reported on the review of possible insurance plans for the January 1st employee insurance renewal during the November 10th Policy and Administration Committee meeting. The current health insurance policy will no longer be offered as of January 1, 2017, but the dental insurance will remain as is. The Policy and Administration Committee recommended moving to the Enhanced Blue 1000 HMO which would save the City over \$21,000 year in premium costs. Wellmark's HMO plan includes approximately 97% of the doctors in

Iowa. Jackie Puck expressed her concern that the local chiropractors are not on the proposed HMO plan. Employees will still be able to go to their local chiropractors but it will be considered a non-covered service and they will be responsible for payment of those services. The Policy and Administration Committee, Koehler and Mengler, moved and seconded to move to the Wellmark Enhanced Blue 1000 HMO plan for full-time employees, effective January 1, 2017. Motion carried.

Main Street Streetscape Enhancement Project – Resolution 2016-58, Accepting Project and Approval of Final Payment. Concerns were expressed that the GFCIs on the decorative poles were not all in working condition. Discussion was held that poles, which were installed last fall, should be in working condition prior to the City accepting the project. Mengler moved and Jackie Puck seconded to table Resolution 2016-58 until the GFCIs are tested and/or fixed. Motion carried.

Resolution 2016-61, Approving Hiring of Paul Stagg as the Public Works Director, Establishing Vacation Leave, Hourly Wage, and Residency Requirement. Jackie Puck moved and Mengler seconded to approve Resolution 2016-61. Roll call ayes: Jackie Puck, Mengler, Koehler, Jacob Puck, and Latimer. Motion carried.

Resolution 2016-62, Approving Hiring of Scott Bengfort as the Building Official and Establishing Vacation Leave and Hourly Wage. Jacob Puck moved and Latimer seconded to approve Resolution 2016-62. Roll call ayes: Jacob Puck, Latimer, Jackie Puck, Mengler, and Koehler. Motion carried.

Public Works Department Report. Mayor Kostichek reported on a recent site visit at the James Street water main project and the contractor will be working on a list of items as noted during the visit. The Council thanked Mayor Kostichek for acting as the interim Public Works Director.

City Clerk Report. Rickertsen reported the Investment Policy is to be reviewed every three years and it was determined that no changes to the policy are needed. She also reported the City was notified that Scott County Regional Authority will be awarding a grant towards the Splash Pad project.

Mayor Report. Mayor Kostichek expressed his thanks to the Public Works Department employees for their cooperation and work during this time without a full-time Public Works Director.

Council Member Comments. Council members also expressed their thanks to the Public Works Department staff. They also expressed their gratitude to the Walcott Hearts and Hands Foundation and the Walcott Day Committee members for their recent volunteer work in the community.

Jacob Puck moved and Jackie Puck seconded to adjourn at 6:31 p.m. Motion carried. All votes were unanimous, unless noted.



Mayor John Kostichek



Lisa Rickertsen, City Clerk

11/21/2016

AESTHETIC ENVIRONMENTS LLC	MOWING	75.00
ALEXIS FIRE EQUIPMENT CO	CHASSIS - ENGINE #2	53,415.00
APPLIED SPECIALTIES INC	CHEMICALS	2,120.80
ARAMARK	SERVICES	310.80
CENTURY LINK INC	SERVICES	925.02
HAWKINS INC	CHEMICALS	569.64
HYVEE	FIRE DEPT FOOD	83.14
IA RURAL WATER ASSOC.	ANNUAL MEMBERSHIP DUES	275.00
IABO	2017 MEMBERSHIP DUES	50.00
IOWA 80 GROUP	FUEL	114.04
IOWA 80 KITCHEN	SPLASH PAD FUNDRAISER FOOD	99.50
IOWA ONE CALL	NOTIFICATIONS	19.80
JOHN DEERE FINANCIAL	FILLER CAP	3.68
K & K REPAIR AND CONTRACTI	STREET SWEEPER REPAIRS	537.59
MENARDS	LOCATOR BATTERIES	19.90
MIDAMERICAN ENERGY CO.	SERVICES	149.10
MISSMAN INC.	SERVICES - CREEK PROJECT	604.00
OTTO, KATHY	SERVICES	140.00
QC ANALYTICAL SERVICES LLC	TESTINGS	243.75
REPUBLIC SERVICES	SERVICES	5,855.44
SHEEDER HEATING & AIR COND	CHIMNEY CAPS & INSULATE DUCT	310.00
TELEDYNE INSTRUMENTS INC	PUMP TUBING FOR SAMPLER	134.00
TREASURER STATE OF IOWA	NOVEMBER SALES TAX	2,594.00
VERIZON WIRELESS	SERVICES	160.04
WELLMARK	DECEMBER PREMIUMS	11,114.52
TOTAL		79,923.76

PAID BETWEEN MEETINGS

BRANDT CONSTRUCTION	PAYMENT #1 CHANNEL SHAPING	28,814.36
ALL AMERICAN CONCRETE	PAYMENT #5 S DOWNEY ST	25,157.05
TOTAL		53,971.41

PAYROLL 11/18/2016 **23,600.23**

GRAND TOTAL EXPENDITURES **157,495.40**

FUND TOTALS

GENERAL	25,059.14
FIRE RESERVE - VEHICLE	53,415.00
SPLASH PAD RESERVE	99.50
CHANNEL SHAPING PROJ	29,418.36
S DOWNEY ST PROJ	25,157.05

WATER UTILITY	8,302.30
SEWER UTILITY	10,188.61
SOLID WASTE	5,855.44
TOTAL	157,495.40

OCTOBER FUND REVENUE

GENERAL	271,972.52
POLICE VEHICLE RESERVE	27.82
FIRE RESERVE CELEBRATION	810.00
FIRE VEHICLE RESERVE	199.76
FIRE EQUIPMENT/SIREN	5.39
FIRE DONATIONS	1,178.05
CITY EQUIP/VEHICLE	121.94
PARK ENHANCEMENT	767.55
SPLASH PAD RESERVE	4,736.13
FORFEITURE	12.79
MUNICIPAL BLDG FUND	187.68
ROAD USE TAX	16,194.42
EMPLOYEE BENEFITS	65,876.50
LOCAL OPTION SALES TAX	21,089.27
NORTH TIF	252,666.09
DOWNEY ST PROJECT	27.03
MAIN ST PROJECT	25.11
WATER UTILITY	23,175.29
WATER TOWER RESERVE	93.37
WATER MAIN REPAIR FUND	24.25
UTILTIY DEPOSITS	280.00
SEWER UTILITY	34,667.74
SEWER LIFT STATION RESERVE	20.10
SOLID WASTE	5,915.06
TOTAL	700,073.86