

**CITY OF WALCOTT  
WALCOTT CITY HALL  
MONDAY, SEPTEMBER 19, 2016**

The semi-monthly meeting of the City Council of Walcott, Iowa, was held on Monday, the 19<sup>th</sup> day of September, 2016, at Walcott City Hall. Mayor John Kostichek called the meeting to order at 6:00 p.m. Council members present were: Virgil Wayne Latimer, Lisa Mengler, Jackie Puck, Jacob Puck, and Tim Koehler. Absent: none. City employees present: Jeff Blake, Jackie Huston, Randy Reimers, and Tom Schirman.

**Approval of Agenda.** Mengler moved and Latimer seconded to approve the agenda. Motion carried.

**Consent Agenda.** Jackie Puck moved and Latimer seconded to approve the consent agenda, including the invoices, minutes from September 12<sup>th</sup> and 15<sup>th</sup>, 2016, and August financial reports. Motion carried.

**Approval of Minutes from September 6, 2016.** Mengler moved and Jacob Puck seconded to approve the minutes from September 6, 2016. Motion carried with Koehler abstaining due to absence.

**Resolution 2016-49, Alley Maintenance.** Options for the policy were discussed. Jackie Puck moved and Koehler seconded to approve Resolution 2016-49 with discussed changes. Motion carried with unanimous roll call vote.

**Larry Seiler – Alley Maintenance.** Mr. Seiler was not in attendance.

**John & Brenda Swanson.** Ms. Swanson questioned the status of lighting on the Recreational Trail. The Mayor stated that the Park Board was researching the options. The Swansons also explained about the culvert under their driveway at the entrance to Walcott Road. They stated that several years ago Ellsworth Excavating and Mr. Brockmann had taken a larger steel culvert out and replaced it with a PVC pipe with a smaller diameter. The culvert is plugged up and water is backing up in the ditch. The Mayor stated that he would speak to the City Engineer about this issue.

**Brad Bauer – Storm Sewer Connection.** Mr. Bauer was not in attendance.

**Alley behind 200 block of N. Century Street – water issues.** Jackie Puck stated that there is water standing at the north end of this alley even when there has been no rain. It was noted that there is a storm sewer main with laterals attached in this alley. The Mayor will discuss this with the City Engineer.

**Concrete Pavement Replacement at Fire Station.** Quotes were received from Aero Concrete and Paustian Concrete. The quotes were not for the same amount of linear feet. Koehler moved and Mengler seconded to table the quotes until the next meeting to get clarification. Motion carried.

**Manhole and Catch Basin Surrounds Replacement.** Quotes were received from Aero Concrete and Paustian Concrete. There were questions regarding equal comparisons between quotes. Latimer moved and Koehler seconded to table the quotes until the next meeting to get clarification. Motion carried.

**Hearts & Hands Foundation.** Austin Burt presented a plan for tree plantings on City-owned property at the west end of Cedar Lane Drive. This will provide a wind and dust break and visual screening for the Westbrook development area. The Recreational Trail is planned to continue through this area

eventually. The Foundation's intention is to encourage residential development. Huston questioned if these lots could be developed due to the floodplain. Burt stated that the Foundation would contact IDNR and attempt to get approval for construction in this area. The Foundation received a \$2,500 grant and is requesting the City use the \$1,500 that was set aside for tree planting in this area. Jackie Puck moved and Jake Puck seconded to approve the Phase I plantings with up to \$1,500 in City funds being expended. Motion carried.

**Sno-Seekers Swap Meet.** Kevin Toft was present to request the use of Victory Park on November 6, 2016, for their Swap Meet. This event was held at Victory Park last year and Council Members stated that there were no complaints and the park had been cleaned following the event. Mengler moved and Jacob Puck seconded to approve the Swap Meet for 7 a.m. to 1 p.m. on November 6<sup>th</sup>. Motion carried.

**Resolution 2016-50, Job Description for Building/Code Enforcement Official.** Jacob Puck moved and Mengler seconded to approve Resolution 2016-50. Motion carried by unanimous roll call vote.

**Resolution 2016-51, Approving Contract & Bonds for the Main Street Bridge Channel Shaping Project.** Mengler moved and Latimer seconded to approve Resolution 2016-51. Motion carried with unanimous roll call vote.

**Police Department Report.** Chief Blake reported on a recent multijurisdictional operation.

**City Clerk Report.** Huston questioned if the Council was in favor of having the P&Z Commission research and prepare a proposal to allow front yard fences. Tracy Nees, a resident, stated that she had to remove a push-in fence from her front yard and would like to reinstall it on the property line to keep people and dogs off her lawn. Council consensus was to refer this to P&Z to prepare a proposal with limits on height and material for front yard fences.

**Attorney Report.** The sign easement for Caseys has been sent to them for their approval.

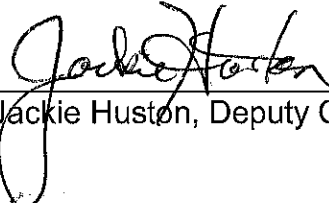
**Mayor Report.** Watersmith Engineering can provide hourly services for construction observation for the upcoming James Street Project.

**Council Member Comments.** Jackie Puck encouraged everyone to attend the Family Bingo Night on October 8<sup>th</sup> at the Walcott American Legion. It is a fund-raiser for the Splash Pad Committee.

**Audience Comments.** Jill Ellsworth questioned why the Ellsworth Excavating bid that they submitted to the Public Works Director was not considered for the James Street Project. Attorney Schirman explained that the bidding documents required a sealed bid with bonding documents be submitted to City Hall and that no bid was received from Ellsworth Excavating. He stated that only appropriately submitted bids are considered. Joe Hahn reminded everyone about the Fire Department's Annual Steak Fry on September 24<sup>th</sup>.

Mengler moved and Jackie Puck seconded to adjourn at 7:15 p.m. Motion carried. All votes were unanimous, unless noted.

  
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Mayor John Kostichek

  
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Jackie Huston, Deputy City Clerk

09/19/2016

AERO-MOD INC	WWTP EQUIPMENT	39,393.00
CASEY'S GENERAL STORE	FUEL	958.77
ELECTRIC PUMP	SERVICE CALLS/PUMP INSPECTION	1,006.40
HUMANE SOCIETY OF SCOTT CO	BOARDING FEES	150.00
HUSTON, JACKIE	MEDICAL REIMB	878.37
HYGIENIC LABORATORY	WATER TESTINGS	150.00
HVVEE	FIRE DEPT FOOD	134.72
IIMC	ANNUAL MEMBERSHIP FEE	155.00
IOWA 80 GROUP	DIESEL	115.88
IOWA CODIFICATION INC.	ANNUAL SERV - ONLINE CODE	450.00
IOWA DEPARTMENT OF JUSTICE	FORFEITURE PER ORDER	716.46
IOWA DEPT OF INSPECTIONS & APPEALS	2 YEAR GAMBLING PERMIT	150.00
IOWA ONE CALL	SERVICES	31.60
JEFF'S MARKET	FIRE DEPT FOOD	95.38
JOHN DEERE FINANCIAL	PARTS	210.09
KALMES	FIRE DEPT STEAKS	8,500.00
MIDAMERICAN ENERGY CO.	SERVICES	65.69
NFPA	ANNUAL DUES	175.00
OTTO, KATHY	SERVICES	140.00
PS3 ENTERPRISES INC	PORTA RENTAL	120.00
QC ANALYTICAL SERVICES LLC	TESTINGS	405.32
REPUBLIC SERVICES	SERVICES	5,855.44
RIVER VALLEY CO-OP	DIESEL	305.40
SCOTT CO. SHERIFF DEPT.	AUGUST BOOKING FEES	100.00
SCOTT CO. TREASURER	1/2 PROPERTY TAX PYMT	132.00
SCOTT COUNTY ATTORNEY'S OFFICE	FORFEITURE PER ORDER	1,791.16
TOWN & COUNTRY TIRES INC.	TRACTOR TIRE REPAIRS	62.50
TREASURER STATE OF IOWA	MONTHLY SALES TAX PYMT	2,923.00
TYLER TECHNOLOGIES INC	ANTIVIRUS RENEWAL	80.00
VERIZON WIRELESS	SERVICES	80.02
WATERSMITH ENGINEERING	SERVICES - E JAMES ST	1,800.00
WELLMARK	MONTHLY PREMIUMS	11,114.52
WENDLING QUARRIES, INC.	3/4" ROAD STONE	186.35
<b>TOTAL</b>		<b>78,432.07</b>

**PAID BETWEEN MEETINGS**

ALL AMERICAN CONCRETE	S DOWNEY ST PROJECT - PYMT #3	82,456.68
BRANDT CONSTRUCTION	MAIN ST PROJECT - PYMT #9	42,180.50
<b>TOTAL</b>		<b>124,637.18</b>

**PAYROLL**

09/19/2016 27,594.00

**GRAND TOTAL EXPENDITURES** **230,663.25**

**FUND TOTALS**

GENERAL	28,986.06
FIRE RESERVE CELEBRATION	8,575.00
SPLASH PAD RESERVE	75.00
FORFEITURE FUND	2,507.62
ROAD USE TAX	186.35
S DOWNEY ST PROJECT	82,456.68
MAIN ST PROJECT	42,180.50
WATER UTILITY	10,551.18
SEWER UTILITY	48,790.32
SOLID WASTE	6,354.54
<b>TOTAL</b>	<b>230,663.25</b>

**AUGUST FUND REVENUE**

GENERAL	3,998.40
POLICE VEHICLE RESERVE	30.77
FIRE RESERVE CELEBRATION	2,016.00
FIRE VEHICLE RESERVE	413.59
FIRE EQUIPMENT/SIREN	6.06
FIRE DONATIONS	118.92
CITY EQUIP/VEHICLE	137.04
PARK ENHANCEMENT	25.30
SPLASH PAD RESERVE	31.96
FORFEITURE	16.52
MUNICIPAL BLDG FUND	210.92
ROAD USE TAX	22,277.70
EMPLOYEE BENEFITS	6.50
LOCAL OPTION SALES TAX	20,235.72
NORTH TIF	0.28
DOWNEY ST PROJECT	70.06
MAIN ST PROJECT	49.90
WATER UTILITY	24,129.79
WATER TOWER RESERVE	104.93
WATER MAIN REPAIR FUND	21.62
UTILTIY DEPOSITS	280.00
SEWER UTILITY	73,438.66
SEWER LIFT STATION RESERVE	22.59
SOLID WASTE	5,948.71
<b>TOTAL</b>	<b>153,591.94</b>