

**CITY OF WALCOTT
SPECIAL CITY COUNCIL MEETING
MONDAY, SEPTEMBER 12, 2016**

A special meeting of the City Council of the City of Walcott, Iowa was held on Monday, September 12, 2016, with Mayor John Kostichek calling the meeting to order at 6:00 p.m. Council members present were: Tim Koehler, Virgil Wayne Latimer, Lisa Mengler, Jackie Puck, and Jacob Puck. Absent: None. City employees present were: Lisa Rickertsen.

Latimer moved and Jackie Puck seconded to approve the agenda. Motion carried.

Building/Code Enforcement Official Position. Rickertsen explained that the Building Official position is difficult to fill as part-time. The position duties include: rental housing inspections, commercial fire inspections, all building, plumbing, electrical, and mechanical applications and permit inspections, plan reviews, sidewalk program, and code enforcement including nuisances. Discussion was held on the possibility of outsourcing permit inspections, however the rental housing and fire inspections and code violations would not be enforced. The council consensus was that not filling the position was not in the best interest of the community. Discussion continued regarding possible additional duties for a full-time employee and the job description was reviewed. Mengler moved and Koehler seconded to advertise for a full-time Building/Code Enforcement Official with changes to the job description as discussed. Motion carried.

Koehler moved and Jacob Puck seconded to adjourn at 7:25 p.m. Ayes: All. Motion carried.



Mayor John Kostichek



Lisa Rickertsen, City Clerk