

**CITY OF WALCOTT
WALCOTT CITY HALL
MONDAY, JULY 18, 2016**

The semi-monthly meeting of the City Council of Walcott, Iowa, was held on Monday, the 18th day of July, 2016, at Walcott City Hall. Mayor John Kostichuk called the meeting to order at 6:00 p.m. Council members present were: Tim Koehler, Virgil Wayne Latimer, Jackie Puck, and Jacob Puck. Absent: Lisa Mengler. City employees present: Jeff Blake, Steve Bowman, Josh Geigle, Lisa Rickertsen, Randy Reimers, and Tom Schirman.

Approval of Agenda. Jackie Puck moved and Latimer seconded to approve the agenda. Motion carried.

Consent Agenda. Koehler moved and Jacob Puck seconded to approve the consent agenda, including the invoices, June 216 financial reports, and Scott County Humane Society annual agreement renewal. Motion carried.

Larry Seiler – 200 W. Flagg Street. Seiler questioned the status of the alley maintenance behind his building at 200 W. Flagg Street. Bowman stated the City is in the process of working on an alley maintenance policy and the policy is expected to be on the August 1st meeting agenda. Bowman also reported there was not any waste material from the S. Downey Street project to place on the alley, as discussed during the May 16th meeting.

Main Street Streetscape Enhancement Project.

- **Resolution 2016-30, Approving Change Order #3.** This change order, in the amount of \$6,600, is for the conduit removal and replacement, as discussed during the June 6th meeting. Koehler moved and Jackie Puck seconded to approve Resolution 2016-30. Roll call ayes: Koehler, Jackie Puck, Jacob Puck, and Latimer. Motion carried.
- **Resolution 2016-31, Approving Transfer of Funds.** This Resolution approves transferring \$100,000 from the Local Option Sales Tax Fund to the Main Street Streetscape Enhancement Fund. Jacob Puck moved and Latimer seconded to approve Resolution 2016-31. Roll call ayes: Jacob Puck, Latimer, Koehler, and Jackie Puck. Motion carried.
- **Payment #8 to Brandt Construction Co.** Based on the recommendation from the project engineer at Missman, Inc., Koehler moved and Jackie Puck seconded to approve payment #8 to Brand Construction Co. in the amount of \$78,583.65. Motion carried.
- **Remaining Sidewalks.** Bowman reported that the City Code and SUDAS (Statewide Urban Design and Specifications) do not require three inches of rock sub-base for sidewalks, but he recommended placing 3" of rock under the remaining sidewalks. For sidewalks, the City Code states the following:

Concrete may be placed directly on compact and well-drained soil. Where soil is not well drained, a three inch sub-base of compact, clean, coarse gravel or sand shall be laid. The adequacy of the soil drainage is to be determined by the City.

The project specifications called for the sidewalk to be placed on compacted soil. The cost from the contractor to have a three inch sub-base added to the remaining sidewalks is \$5,961.90 (includes labor, equipment, etc.). Koehler moved and Jackie Puck seconded to proceed with the project per the specifications (no added rock sub-base). Motion carried. It was discussed that future changes may need to be made to the City Code.

Quad City Convention Bureau Contribution Request. Koehler moved and Latimer second to approve the annual \$1,000 contribution request, as budgeted, to Quad Cities Convention & Visitors Bureau. Motion carried.

Enforcement of Chapter 100 – Storm Water Discharges and Drain Connections. Discussion was held on Chapter 100 which requires property owners to connect extracted water or discharge to a City storm sewer when such storm sewer is available within one hundred feet of the property line. Following discussion, Latimer moved and Jacob Puck seconded to send letters to the property owners, along the S. Downey Street Improvements project, that they will be required to connect to city storm sewer within 120 days of completion of the project. Motion carried. This would include sump pumps that are discharged into the yard and foundation drains. Public Works Department will be responsible for ensuring enforcement of Chapter 100.

Ordinance 489-16, Amending Chapter 75 regarding All-Terrain Vehicle Regulations. This ordinance will allow ATVs on most city streets, with restrictions including specific hours of operation and equipment and permit requirements. Koehler moved and Jackie Puck seconded to approve the third and final reading of Ordinance 489-16. Roll call ayes: Koehler, Jackie Puck, Jacob Puck, and Latimer. Motion carried.

Resolution 2016-32, Establishing Permit Fees Pursuant to Section 75.09 Regarding All-Terrain Vehicles (ATVs). Jacob Puck moved and Latimer seconded to approve Resolution 2016-32. Roll call ayes: Jacob Puck, Latimer, Koehler, and Jackie Puck. Motion carried. There will be an annual permit fee of \$25.00 to operate each ATV.

Fire Department Report. Chief Geigle presented a project worksheet to purchase twenty-one long-sleeve dress uniform shirts and accessories (name tags, ties, cutouts, patches, and badges) for department members, to be paid from the Fire Department Donation Fund. Geigle will discuss with the department members to make a change to the department constitution to allow members that retire to keep the dress uniform shirts. Jackie Puck moved and Latimer seconded to approve the purchase of dress uniform shirts and accessories, at a cost of \$3,102.21, from Panther Uniform, to be paid from the Fire Department Donation Fund. Motion carried. Geigle also requested establishing a Fire Department Building Reserve Fund for a future building. Following discussion, Rickertsen was asked to prepare a Resolution establishing the reserve fund for the next meeting.

Public Works Department Report. Two bids were received for the purchase of an electrical trash basket hoist for the wastewater treatment plant. Jackie moved and Koehler seconded to approve Bowman's recommendation to purchase the hoist from Mississippi Valley Pump, Inc. at a cost of \$4,700. Motion carried. Bowman reviewed the proposed list of streets to sealcoat this summer. Following discussion, Koehler moved and Jacob Puck seconded to approve the sealcoat project as submitted, at an approximate cost of \$36,151 with LL Pelling Co. Motion carried. Bowman reported on the findings of two commercial customers that were inspected and discovered they both had bypass valves open. This allowed water to enter the facility without going through the meter. These inspections were done because the City meter reading system noted a significant decline in usage at both locations. Rickertsen stated a letter has been prepared, along with an invoice for additional charges from estimated usage, to the property owners. Attorney Schirman noted another option would be to pursue criminal charges for theft of services. Council consensus was to have the Public Works Department lock the bypass valve and send letters for additional charges at this time. Reimers reported on the progress of the pretreatment agreement draft with Blue Beacon Truckwash and an update on timing of equipment repairs at the wastewater treatment plant.

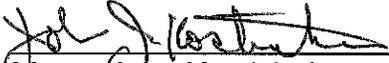
City Clerk Report. Rickertsen reported a letter was received from ISO (Insurance Services Offices, Inc.) stating that the BCEGS Classifications for Walcott will remain the same. The City recently updated the building codes in order to retain the same classifications. Rickertsen reported sealed bids will be received until 2:00 p.m. on July 29th for the antenna tower located at 1113 N. Main Street.

Mayor Report. Mayor Kostichek read a thank you letter from Sue Daley, Walcott Trust & Savings Bank, in regards to the City donation to the Scott County Library System for the Walcott branch expansion.

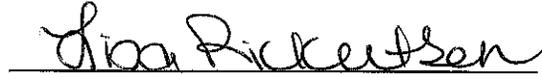
Mayor Kostichek and Council expressed gratitude for a successful Walcott Day celebration.

Audience Comments. Kirk Koberg suggested placing motion activated lights in the park restrooms.

Jackie Puck moved and Koehler seconded to adjourn at 7:13 p.m. Motion carried. All votes on motions were unanimous, unless noted.



Mayor John Kostichek



Lisa Rickertsen, City Clerk

18-Jul-16

AESTHETIC ENVIRONMENTS LLC	MOWING SERVICES	850.00
ALLIANT UTILITIES	SERVICES	8,810.45
ARAMARK	SERVICES	317.18
BADGER METER CO	CELLULAR BACKHAUL CHARGES	108.00
BI-STATE REGIONAL COMM.	QTRLY MEMBERSHIP DUES	275.50
CASEY'S GENERAL STORE	FUEL	1,008.54
CENTURY LINK INC	SERVICES	920.91
ENVIRONMENTAL RESOURCE ASS	SEWER LAB SUPPLIES	329.89
GREAT WESTERN SUPPLY CO.	RESTROOM SUPPLIES	64.92
HACH COMPANY	BENCH SERVICE - TESTING EQUIP	397.00
HYVEE	FIRE DEPT CHARGES	76.68
IDNR	ANNUAL WATER SUPPLY FEE	189.21
IOWA 80 GROUP	DIESEL & FUEL	107.07
IOWA ONE CALL	NOTIFICATIONS	72.00
JOHN DEERE FINANCIAL	TRIMMER REPAIRS	232.65
K & K REPAIR AND CONTRACTI	1990 FORD REPAIRS	389.97
LAKESIDE EQUIPMENT CORP	POLYETHYLENE BAGS	276.00
MIDAMERICAN ENERGY CO.	SERVICES	82.55
OTTO, KATHY	CLEANING SERVICES	140.00
PS3 ENTERPRISES INC	PORTA RENTAL	120.00
REPUBLIC SERVICES	SERVICES	5,691.64
RIVER VALLEY CO-OP	DIESEL & TANK RENTAL	581.81
SCOTT CO. SHERIFF DEPT.	JUNE BOOKING FEE	25.00
SCOTT COUNTY FAMILY Y	2016 SUMMER REC PROGRAM	13,555.05
SECRETARY OF STATE	NOTARY RENEWAL - RICKERTSEN	30.00
TREASURER STATE OF IOWA	JULY SALES TAX PYMT	2,909.00
TRI STATE FIRE CONTROL	ANNUAL SERVICE & NEW EXTINGUIS	674.00
TROPHY KING & PRO SHOP	NAME SIGN	25.00
TWIN STATE INC.	HERBICIDE	170.39
U.S. CELLULAR	SERVICES	221.74
USA BLUE BOOK	DEHUMIDIFIER	3,271.81
VERIZON WIRELESS	SERVICES	80.02
VICTORY ENTERPRISES INC.	QRTRLY WEBSITE HOSTING	150.00
WELLMARK	PREMIUMS	11,114.52
WENDLING QUARRIES, INC.	CONCRETE SAND	74.16
TOTAL		53,342.66
ALL AMERICAN CONCRETE	S DOWNEY ST PROJ PYMT #1	87,275.55
PAYROLL		26,725.15
GRAND TOTAL EXPENDITURES		167,343.36

FUND TOTALS

GENERAL	46,434.36
ROAD USE TAX	74.16
S DOWNEY ST PROJECT	87,275.55
WATER	13,347.30
SEWER	13,867.46
SOLID WASTE	6,344.53
TOTAL	167,343.36

JUNE FUND REVENUE

GENERAL	21,650.35
POLICE VEHICLE RESERVE	16.61
FIRE VEHICLE RESERVE	189.84
FIRE EQUIPMENT/SIREN	5.75
FIRE DONATIONS	2,422.30
CITY EQUIP/VEHICLE	109.29
PARK ENHANCEMENT	168.89
SPLASH PAD RESERVE	155.31
POLICE DONATION RESERVE	1,250.00
FORFEITURE	15.67
MUNICIPAL BLDG FUND	185.72
ROAD USE TAX	18,839.98
EMPLOYEE BENEFITS	402.99
LOCAL OPTION SALES TAX	20,293.00
NORTH TIF	200.68
MAIN ST PROJECT	55.41
WATER	24,378.30
WATER TOWER RESERVE	43.75
WATER MAIN REPAIR FUND	18.04
UTILTIY DEPOSITS	280.00
SEWER	30,772.09
SEWER LIFT STATION RESERVE	22.17
SOLID WASTE	5,854.90
TOTAL	127,331.04