

**CITY OF WALCOTT
WALCOTT CITY HALL
MONDAY, JUNE 6, 2016**

The semi-monthly meeting of the City Council of Walcott, Iowa, was held on Monday, the 6th day of June, 2016, at Walcott City Hall. Mayor John Kostichuk called the meeting to order at 6:00 p.m. Council members present were: Tim Koehler, Virgil Wayne Latimer, Lisa Mengler, Jackie Puck, and Jacob Puck. Absent: None. City employees present: Jeff Blake, Steve Bowman, Lisa Rickertsen, Randy Riemers, Linda Rivers, and Tom Schirman.

Approval of Agenda. Mengler moved and Jacob Puck seconded to approve the agenda. Motion carried.

Consent Agenda. Mengler moved and Latimer seconded to approve the consent agenda, which includes the invoices, minutes from May 16, 2016, and Resolution 2016-24, Establishing Municipal Building Project Fund and Authorizing the Transfer of Funds in the amount of \$22,258.68 from the Municipal Building Reserve Fund to the Municipal Building Project Fund. Roll call ayes: Mengler, Latimer, Jacob Puck, Koehler, and Jackie Puck. Motion carried.

Scott County Library Funding Request. A written request was previously received from the Scott County Library System for the City to consider a commitment of \$75,000, paid over a period of up to five years, towards the new library project. Sue Daley, Walcott Trust & Savings Bank, was present on behalf of the Library Fundraising Committee. Council members discussed they feel it is a quality of life project for the community as it benefits all residents. Three members reported on what they felt was a fair contribution amount, ranging from \$20,000 - \$50,000. Concerns were addressed regarding setting precedence for other projects as well as funding for future planned city projects. Following further discussion, Koehler moved and Jacob Puck seconded to approve a commitment of \$50,000, paid over a period of five years, contingent that the City has a right to withdraw funding if the project does not move forward and that this commitment does not set precedence for other projects. Ayes: Koehler, Jacob Puck, and Latimer. Nays: Jackie Puck. Mengler abstained due to her employer being on the fundraising committee. Motion carried.

Hearts & Hands Foundation - Easements for New Community Signs. Foundation members Austin Burt and Mike Byington reported on their progress towards new community signs. Discussion was held on obtaining permanent easements from Casey's and Gene Meyer for sign use. Koehler moved and Jackie Puck seconded to allow Attorney Schirman to work on the necessary easements needed for the signs. Motion carried. Further discussion was held on the proposed sign locations at the North Main Street entrance. Burt stated they have made some design modifications on the signs so there will not be any traffic view obstructions.

Watertower Park Lease Renewal. Jackie Puck moved and Mengler seconded to approve the three year Watertower Park lease renewal with Loretta Siebke. Motion carried. The lease will expire on May 31, 2019 and the City will pay an annual lease amount of \$500.

Main Street Streetscape Enhancement Project.

- **Resolution 2016-25, Approving Change Order #2.** This change order is for the sidewalk regrading, as discussed last winter, from B&D's north driveway to the north end of the project, and for an additional ADA detectable warning. Koehler moved and Jacob Puck seconded to approve Resolution 2016-25. Roll call ayes: Koehler, Jacob Puck, Latimer, Mengler, and Jackie Puck. Motion carried.
- **Conduit Removal/Re-Install - West Side of Bridge.** A unit price of \$6,600 was received

from the contractor to remove and replace the light feed running across the side of the bridge on the west side. Due to the uncertainty of obtaining a permit from the IDNR for the sidewalk along the bridge, the rest of the project was completed and now the electrical conduit is in the way for mounting the equipment needed to complete the bridge component. The project engineer reviewed the costs and felt it was appropriate. Following further discussion, Mengler moved and Latimer seconded to approve the unit price of \$6,600 from Brandt Construction for the conduit removal and replacement, per their letter dated June 3, 2016. Motion carried.

- **Mud Creek Channel Shaping/Cleanout Per IDNR Flood Plain Development Permit.** Missman, Inc. provided budget estimates for the engineering and construction of the required dredging of Mud Creek at the Main Street bridge. Mengler moved and Jackie Puck seconded to have the engineer proceed with the project plans and specifications. Motion carried.

Building Department Report.

- **Ordinance 483-16, Amending Chapter 160 Pertaining to Building Codes.** Rickertsen reported the changes were made to Ordinance 483-16, as approved during the last meeting. The provisions of the International Property Maintenance Code (IPMC) will only apply to residential rental and nonresidential properties. Mengler moved and Latimer seconded to approve the second reading of Ordinance 483-16, Amending Chapter 160 Pertaining to Building Codes. Motion carried. This is the second of three readings of the Ordinance.
- **Temporary Inspector Services.** Rickertsen stated she and Rivers are working on obtaining services from either an individual or assistance from another community, to cover inspections while Rivers will be absence starting later this month.

Stanley Consultants Services Agreement. Wastewater Operator, Randy Reimers, reported on the proposal for services from Stanley Consultants. He stated an engineer is needed to prepare the pretreatment agreement with Blue Beacon Truckwash, as required by the IDNR. The proposal is broke down into the following three components: Pretreatment Agreement Development - \$7,195; Local Limits Study - \$9,530; and Sewer Charges Ordinance Review - \$2,940. Following discussion, Mengler moved and Jackie Puck seconded to approve the services with Stanley Consultants for the pretreatment agreement development and local limits study. Motion carried.

Sewer Plant Repairs from Lightning Damage. Reimers reported on the equipment damage at the wastewater treatment plant from lightning damage on April 21st. Discussion was held on the two proposals received to replace the equipment and insurance reimbursement, although the exact reimbursement amount is unknown at this time. Koehler moved and Jacob Puck seconded to proceed with the quote from Aero-Mod, Inc. at a cost of \$43,770, as recommended by Reimers. Motion carried.

South Main Street Culvert. During two recent Planning & Zoning Commission meetings, it was noted by commission members that the culvert under South Main Street is partially silted in and has a hole that allows some water to drain under the street instead of being carried to the west. Mengler moved and Koehler seconded to have Bowman obtain prices to make the necessary repairs. Motion carried. This will be placed on a future agenda.

Approval of Fireworks Permit – July 15th Walcott Day Display at Prairie View Park. Koehler moved and Jacob Puck seconded to approve the fireworks display permit for the Walcott Day display on July 15th. Mengler abstained due to conflict of interest as she is the Walcott Day Committee chairperson. Motion carried.

Approval of Fireworks Permit – July 14th & 15th Truckers Jamboree Display at Iowa 80 Truckstop. Mengler moved and Latimer seconded to approve the fireworks permit for the Truckers

Jamboree display on July 14th and 15th at the Iowa 80 Truckstop. Motion carried.

Alley Maintenance Policy. Information is still being researched and will be placed on the next council agenda.

Ordinance 484-16, Adding Chapter 74 Pertaining to Golf Carts on City Streets. Koehler moved and Mengler seconded to approve the third reading of Ordinance 484-16, Adding Chapter 74 Pertaining to Golf Carts. Roll call ayes: Koehler, Mengler, Jacob Puck, Latimer, and Jackie Puck. Motion carried. This ordinance will allow golf carts on most city streets, with several restrictions which include that all golf carts must be equipped with headlights and tail lights. Annual permits for each golf cart must be obtained from the Police Chief.

Ordinance 485-16, Adding Chapter 75 Pertaining to UTV's on City Streets. Jackie Puck moved and Latimer seconded to approve the third reading of Ordinance 485-16, Adding Chapter 75 Pertaining to UTV's. Roll call ayes: Jackie Puck, Latimer, Jackie Puck, Koehler, and Mengler. Motion carried. This ordinance will allow UTVs on most city streets, with several restrictions which include that all UTV's be equipped with a muffler, headlights, and tail lights. Annual permits for each UTV must be obtained from the Police Chief.

Ordinance 486-16, Amending Prohibited Activities at Prairie View Park. Jacob Puck moved and Mengler seconded to approve the third reading of Ordinance 486-16, Amending Chapter 47, Amending Prohibited Activities at Prairie View Park. This ordinance will allow fishing (not ice fishing) at the park by persons age 16 and older holding a valid Iowa fishing license or persons under age 16 accompanied by a person age 16 or older holding a valid Iowa fishing license. Roll call ayes: Jacob Puck, Mengler, Koehler, Jackie Puck, and Latimer. Motion carried. Discussion was held on posting signs at the pond with the age requirement and caution that there is a deep pond drop off.

Ordinance 487-16, Amending Chapter 92 Regarding Sewer Rates. This ordinance increases sewer rates by \$1 per 1,000 gallons from \$4.65 to \$5.65. Koehler moved and Jacob Puck seconded to approve the second reading of Ordinance 487-16. Roll call ayes: Koehler, Jacob Puck, Latimer, Mengler, and Jackie Puck. Motion carried. This ordinance increases sewer rates by \$1 per 1,000 gallons from \$4.65 to \$5.65. This is the second of three readings of the ordinance.

Ordinance 488-16, Amending Chapter 92 Regarding Water Rates. Jacob Puck moved and Latimer seconded to approve the second reading of Ordinance 488-16. Roll call ayes: Jacob Puck, Latimer, Jackie Puck, Koehler, and Mengler. Motion carried. This ordinance increases water rates by \$.50 per 1,000 gallons from \$4.25 to \$4.75. This is the second of three readings of the ordinance.

Ordinance Amending Chapter 75 Regarding ATV Regulations. Discussion was held on the proposed changes to Chapter 75, (All-Terrain Vehicles and Snowmobiles), which include allowing ATV's with specific hours of operation and permit requirements. Mengler moved to proceed with amending Chapter 75, to allow ATV's in city limits. Following further discussion with Attorney Schirman and Chief Blake, Mengler resinded her motion. Attorney Schirman and Chief Blake will revise the proposed Ordinance for the next meeting.

Resolution 2016-26, Setting Wages for Fiscal Year Beginning July 1, 2016. Koehler moved and Mengler seconded to approve Resolution 2016-26 (2% wage increases). Roll call ayes: Koehler, Mengler, Jackie Puck, Latimer, and Jacob Puck. Motion carried.

Resolution 2016-27, Establishing Permit Fees to Operate Golf Carts and UTV's. Jackie Puck moved and Latimer seconded to approve Resolution 2016-27. Roll call ayes: Jackie Puck, Latimer, Jacob Puck, Koehler, and Mengler. Motion carried. There will be an annual permit fee of \$25.00 to

operate each UTV and golf cart.

Resolution 2016-28, Authorizing Internal Advance of Funds for Municipal Building Project.

Koehler moved and Jacob Puck seconded to approve Resolution 2016-28. Roll call ayes: Koehler, Jacob Puck, Latimer, Mengler, and Jackie Puck. Motion carried. This authorizes an advance up to \$60,000 be repaid from future incremental property tax revenues from the Consolidated Walcott Urban Renewal Area.

Police Department Report. Chief Blake requested a pay increase for part-time officers that work for the City on Walcott Day. He reported on the pay differences between officers paid by the City and those paid by Walcott Day Committee. Following discussion, Jackie Puck moved and Latimer seconded to approve a special event wage of \$24.46/hour for part-time police officers working for the City on Walcott Day. Motion carried.


Public Works Department Report. Bowman presented costs for annual maintenance agreements on generators and sewer pumps. Latimer moved and Koehler seconded to approve the generator maintenance agreement with Altorfer, Inc at a cost of \$4,968 for six generators and the sewer pump maintenance agreement with Mississippi Valley Pump, Inc. for \$350. Motion carried.

Audience Comments. Gene Meyer commented on the choice of fire truck taken to the Blue Grass parade. Verlyn Dietz questioned the conduit sticking up in a few areas along North Main Street. This belongs to Mediacom and they have been contacted to finish. Andy Brus commented on excess gravel on street. Bowman stated he will get the street swept up. John Brockmann commented on the following: electrical conduit and traffic control/signs on North Main Street Project, city grass cutting schedule, tall grass/weeds on private properties, and flower beds at the Veteran's Memorial at Welcome Park.

Mengler moved and Jacob Puck seconded to adjourn at 7:55 p.m. Motion carried. All votes on motions were unanimous, unless noted.



Mayor John Kostichek



Lisa Rickertsen, City Clerk

06-Jun-16

ALEXIS FIRE EQUIPMENT CO	5 GALLON FIREADE	315.00
ALLIANT UTILITIES	SERVICES	8,903.72
BLAKE, JEFFERY	CELL PHONE REIMB	180.00
BRUNER, COOPER & ZUCK INC	MUNICIPAL BLDG SERVICES	22,258.68
CENTRAL CITY ELECTRIC INC.	REPL BREAKER @ VICTORY PARK	66.84
COMDATA	CC CHARGES	1,361.47
DEARBORN NATIONALLIFE INS	QRTLY LIFE INS PREMIUMS	324.00
DICK-N- SONS LUMBER INC.	KEYS, SUPPLIES	24.90
EASTERN IOWA COMM. COLL.	EMT TRAINING - KACI KRAFT	125.00
EMERGENCY MEDICAL PDTS. IN	MEDICAL SUPPLIES	82.84
F&B COMMUNICATIONS, INC	SERVICES	29.95
FBN TRUCKING INC	SERVICES - HAUL SALT	300.00
HAWKINS INC	CHEMICALS	352.80
HILL, ADAM	MEDICAL & CELL PHONE REIMB	738.72
HUSTON, JACKIE	MEDICAL & CELL PHONE REIMB	120.80
HYGIENIC LABORATORY	TESTINGS	25.00
IA ASSN. OF MUNICIPAL UTIL	QRTLY SAFETY DUES	416.54
IOWA 80 GROUP	FUEL	50.83
IOWA LEAGUE OF CITIES	TRAINING - RICKERTSEN	185.00
IOWA ONE CALL	NOTIFICATIONS	66.60
J.W. KOEHLER ELECTRIC, INC	REPLACED MAIN BREAKER	190.00
KREBS, NEAL	CELL PHONE REIMB	60.00
MAYBERRY, BRIAN	CELL PHONE REIMB	60.00
MENARDS	MULCH	118.15
MISSISSIPPI VALLEY PUMP IN	PARTS & LABOR	1,444.00
MISSMAN INC.	SERVICES	1,368.50
NORTH SCOTT PRESS	PUBLICATIONS	533.13
ORKIN	SERVICES	116.47
OTTO, KATHY	CLEANING SERVICES	210.00
PS3 ENTERPRISES INC	PARTIAL PORTA RENTAL	19.35
QC ANALYTICAL SERVICES LLC	TESTINGS	681.57
REPUBLIC SERVICES	CLEAN UP DAY SERVICES	500.00
RICKERTSEN, LISA	CELL PHONE REIMB	60.00
RIVER VALLEY CO-OP	LB CYLINDER	14.95
SIEBEL, JODY	CELL PHONE REIMB	431.60
STANLEY CONSULTANTS INC	SERVICES	518.05
U.S. CELLULAR	SERVICES	272.57
USA BLUE BOOK	SUPPLIES	116.58
WALCOTT TRUST & SAV. BK.	APRIL DRAFT FEES	50.00
TOTAL		42,693.61

PAID BETWEEN MEETINGS

CENTURY LINK	PHONE SERVICES	883.11
MEDIACOM	INTERNET SERVICES	131.20
OFFICE DEPOT	OFFICE SUPPLIES	50.53
TOTAL		1,064.84

PAYROLL	05/20/2016	26,180.29
	06/03/2016	26,761.13
TOTAL		52,941.42
GRAND TOTAL EXPENDITURES		96,699.87

FUND TOTALS

001 GENERAL		41,311.58
016 FIRE RESERVE - NON-RESIDENT		3.53
023 POLICE RESERVE - DONATION		106.96
110 ROAD USE TAX		300.00
302 STREET PROJECTS		1,368.50
305 MUNICIPAL BLDG PROJECT		22,258.68
600 WATER UTILITY		10,477.55
610 SEWER UTILITY		18,533.03
611 SEWER RESERVE - LIFT STAT		1,444.00
670 SOLID WASTE		896.04
TOTAL		96,699.87